

# Claim a VAT refund as an organisation not registered for VAT

## Organisation details

Customer reference number	XQV126000100598
Organisation name	PLAISTOW AND IFOLD PARISH COUNCIL
Organisation type	Local authority or similar
Changed bank or address details	No

## Claim details

Claim is £100 or more	Yes
Start date	1 April 2025
End date	30 June 2025

## Invoice details

Upload or enter invoice details	Upload a file summarising all the invoice details
Upload invoice file	Special VAT Return QUarter to 30 06 25.PDF

## Total amount of VAT you paid

Paid amount	£4,833.14
-------------	-----------

## Total refund amount you are claiming

Amount of VAT you are claiming	A different amount
Claim amount	£4,804.74

## Contact details

Full name	Jane Bromley
Role in organisation	Clerk and Financial Responsible Officer
Email consent	Yes, I have read the guidance and understand and accept the risks of email
Contact email	clerk@plaistowandifold-pc.gov.uk
Telephone number	+441403839300

## Submission details

Submission date	3 Jul 2025 10:35
Submission reference	RTGF-MD9R-P6R0
Submission mark	0ca626545689a6b4262c217b245fd5e9acff424e4a66b3af57e9c64759923aa5

# Submit to HMRC On VAT Archive Completion

Date 03/07/2025

Plaistow and Ifold Parish Council Current Year

Page 1

Time 10:28

End Date of Assessment 30/06/2025

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
<b>Cashbook</b>				
01/04/2025	805015277	APM small banners	Plaistow and Ifold Parish Council	5.13
01/04/2025	373142903	ZOOM SUBS	Plaistow and Ifold Parish Council	2.60
02/04/2025	843914023	MULCH FOR ORCHARD TREES	Plaistow and Ifold Parish Council	3.00
02/04/2025	916326234	SILHOUETTE BUNTING	Plaistow and Ifold Parish Council	40.01
07/04/2025	805015277	LARGE BANNER	Plaistow and Ifold Parish Council	9.62
09/04/2025	992488460	MOULD SPRAY SIGNS	Plaistow and Ifold Parish Council	2.67
15/04/2025	245719348	WINTERTON HALL WIFI	Plaistow and Ifold Parish Council	8.17
15/04/2025	887353085	Telephone	Plaistow and Ifold Parish Council	3.79
23/04/2025	920950827	SUBS 25/6	Plaistow and Ifold Parish Council	58.80
23/04/2025	139346203	POND AND RECREATION GRD	Plaistow and Ifold Parish Council	96.00
23/04/2025	926762203	PLANNING TRACKER	Plaistow and Ifold Parish Council	4.80
23/04/2025	139346203	GROUNDWORK	Plaistow and Ifold Parish Council	86.18
23/04/2025	155625362	IFOLD PLAYGROUND 50%	Plaistow and Ifold Parish Council	1,799.44
23/04/2025	193604455	BIN EMPTYING	Plaistow and Ifold Parish Council	9.56
01/05/2025	373142903	Zoom Subs	Plaistow and Ifold Parish Council	2.60
06/05/2025	727255821	Lights for silhouettes	Plaistow and Ifold Parish Council	4.50
15/05/2025	245719348	Wifi Winterton Hall	Plaistow and Ifold Parish Council	8.17
16/05/2025	887353085	Telephone	Plaistow and Ifold Parish Council	3.79
19/05/2025	167413406	Training	Plaistow and Ifold Parish Council	16.00
19/05/2025	880276704	Kelsey Hall tree works	Plaistow and Ifold Parish Council	90.00
19/05/2025	448766443	PDF Suite	Plaistow and Ifold Parish Council	8.32
02/06/2025	230730839	Ifold Play area fencing	Plaistow and Ifold Parish Council	461.67
10/06/2025	358672751	Cricket pav elec	Plaistow and Ifold Parish Council	0.33
16/06/2025	245719348	Wifi Winterton Hall to 15 06	Plaistow and Ifold Parish Council	10.20
16/06/2025	887353085	Telephone	Plaistow and Ifold Parish Council	3.79
19/06/2025	155625362	Ifold Playground equip	Plaistow and Ifold Parish Council	53.44
19/06/2025	155625362	Ifold Playpark equip	Plaistow and Ifold Parish Council	1,746.00
19/06/2025	349990735	Map for school fete	Plaistow and Ifold Parish Council	2.20
19/06/2025	139346203	April grass	Plaistow and Ifold Parish Council	86.18
19/06/2025	139346203	May grass	Plaistow and Ifold Parish Council	86.18
19/06/2025	831322466	Cox pond and Rec Trees	Plaistow and Ifold Parish Council	120.00
<b>Total VAT Detail from Cashbook</b>				<b>4,833.14</b>

Submit to HMRC On VAT Archive Completion

Date 03/07/2025

Plaistow and Ifold Parish Council Current Year

Page 2

Time 10:28

End Date of Assessment 30/06/2025

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
-----------------	----------------------	-----------------------	-------------------	----------

I

(Full name in BLOCK LETTERS)

am claiming a refund of four thousand, eight hundred and thirty three pounds and 14 pence  
(Pounds in words pence in figures)

£ 4,833.14

which is the VAT charged on goods and services bought for non-business activities. \*The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Signature

(Designated responsible officer)

Date

\*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.